**Candidate Selection Email**

| Subject: Update on your interview for [job title] at [company name]  Dear Candidate/[Candidate name],  Thank you for taking time to interview with [Company Name] for [Job Title]. We enjoyed getting to know you. This email is to inform you that we have completed all the rounds of the interview.  I am excited to inform you that we would like to offer you the position of [job title]. We believe that your experience and expertise in [specify skills] will be an asset to our organization. Your starting pay will be [amount] and the joining date would be [date].  The next stage in the process is [explain the steps].  Please respond to this email by [date] to let us know about your acceptance of the [position].  I look forward to your response.  [Your Name]  [Email Signature] |
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